

Meeting Pack – December 11th 2024

AGENDA

1. **Welcome and Apologies:** To receive and accept any apologies for absence.
2. **Declaration of interest on any item on the agenda.**
3. **Minutes:** To agree and sign the minutes of the Parish Council meeting held on 13th November 2024.
4. **Finance Report:**
 - a. **To approve December payments (note additional invoices may be received prior to the meeting).**
 - b. **To note any income received.**
 - c. **To note bank balances.**
5. **Planning Applications, appeals and injunctions plus any updates of allocated sites as included in the Neighbourhood plan. To include any update on the proposed Kimblewick solar farm:**
Note, due to deadlines, applications received prior to the meeting may also be considered.
6. **To update re Cala homes, including Coronation project.**
7. **To discuss banking status in light of Lloyds bank charges and additional CIL funds.**
8. **To update on speed signs replacement status.**
9. **To review third draft of 2025/2026 budget and agree precept.**
10. **To discuss Cricket Club request for assistance re flooding**
11. **To update on potential development of sports facilities (tennis courts and cricket club).**
12. **To discuss Parish stiles and village gate replacements.**
13. **To discuss possibly employment of Parish handyperson.**
14. **To discuss Parish footpath clearance.**
15. **To update on Parish bus shelter maintenance.**
16. **Community Board Report – Cllr James Cripps.**
17. **Marsh Kerbing/Pinch Point Project update – Cllr Williams.**
18. **Kimble Stewart Hall Report - Cllr Delia Burton.**
19. **Parish Matters.**
20. **Correspondence, reports, and issues (for information only).**

21. To confirm the date of the next Parish Council Meeting. 8th January, 2025

P McBride

Pauline McBride

Clerk to the Council

Thursday 5th December 2024

ITEM 3) Minutes. To agree and sign the minutes of the Parish Council meeting held on 13th November 2024.

Minutes of Great and Little Kimble cum Marsh Parish Council meeting held on Wednesday 13th November 2024 at Kimble Stewart Hall at 7.30pm

Attendance: Cllr Alun Jones, Cllr Harvey Alison, Cllr David Williams, Cllr James Cripps, Cllr Joanne Burke and Clerk Pauline McBride.

118) Welcome and Apologies: Apologies were received from Cllr Austin and Cllr Burton. In the absence of Cllr John Austin, the meeting was chaired by the Deputy Chair, Cllr David Williams.

119) Declaration of interest in any item on this agenda by a member: There were none.

120) Minutes. To agree and sign the minutes of the Parish Council meeting held on 9th October 2024. Unanimously approved.

121) Finance Report

a) To approve November Payments.

Pauline McBride	October Salary	£687.10		£687.10
Pauline McBride	Expenses October	£45.80		£45.80
Shield Maintenance	October Bins	£47.66	£9.53	£57.19
SRT	September Litter pick	£120.00	£24.00	£144.00
A1 Builders	Fit and fix new bench	£730.00		£730.00
Swarco	6 speed sign batteries	£1950.00	£390.00	£2340.00
Richard Billyard	October Grass Cutting	£1202.00		£1202.00
Cashplus Account	Top up October Expenditure	£51.37	£10.29	£61.66
Total		£4833.93	£433.82	£5267.75

November payments were noted and approved.

b) Income Received in October

KSH Rent	£1.00
Unity Bank Quarterly interest	£599.17
Lloyds deposit account interest	£54.76
CIL funds	£76721.35
Total	£77376.28

c) Bank Balances - Total Bank Balance as at 30/10/2024 £470713.99.

122) Planning Applications, appeals and injunctions plus any updates of allocated sites as included in the Neighbourhood plan. To include any update on the proposed Kimblewick solar farm:

24/07509/FUL: Kimsale House Brookside Lane Little Kimble Buckinghamshire HP17 0UF. Householder application for construction of new outbuilding following demolition of existing outbuilding. The Parish Council had no objections. **Clerk will submit standard response is support of the application.**

24/07576/VCDN: Land Between Stream and Sunridge Risborough Road Little Kimble. Another application for variation of condition 28 (use class) attached to PP 19/08073/OUT (Outline application (all matters reserved) for 40 residential units (including 48% affordable housing), as well as an A1 shop) to remove Use Class F2 and replace with Use Class E. The Parish Council felt this was just another attempt to push through a change of usage for the planned shop and were totally against this application. **Clerk will respond and repeat strongly worded objection.**

The following status changes of applications were noted:

24/06251/FUL: Barn Pollards Farm Moreton Road Kimblewick Buckinghamshire. Demolition/removal of existing buildings and structures and construction of detached dwelling with access, parking, amenity space, landscaping and associated use of land for residential purposes. Application Refused 29/10/2024.

24/06195/FUL: Long Hill, Marsh Lane, Marsh, Buckinghamshire, HP17 8ST. Householder application for construction of two storey front extensions containing a reconfigured ground and first floor layout, first floor balcony, replacement roof of the existing dwellinghouse, existing garage to be maintained and connected to main house by a single storey flat roof extension and demolition of existing conservatory on the rear elevation. Planning was previously refused, now appealed 4/11/2024.

24/05180/FUL: Grove Barn, Grove Lane, Great Kimble, HP17 9TR. Householder application for demolition of two garden outbuildings, construction of home office/garage/carport with first floor playroom and solar panels to front/side, creation of swimming pool to rear. Detached summer room to rear and associated hard and soft landscaping. Planning was refused. Now appealed on 14/10/2024.

24/06948/FUL: The Jasmines, Marsh Road, Marsh, Buckinghamshire. Householder application for construction of a single storey front/side extension. Application permitted 05/11/2024.

123)To update on Cala Homes, including Coronation project. Meetings had continued between Cala Homes and The Parish Council. The sensory garden and play area had already been agreed and continue to be fine-tuned. An agreement had been reached that the Parish Council would fund the balance of the design to planning stage expense. A detailed estimate of costings of approximately £9k had been provided. For the next phase Cala had agreed to pay for all labour and had provided a bill of materials, estimating that the costs to the Parish Council would be approximately £25k. (Cala would ensure The Parish Council get all materials at trade price.) The next phase will then be taken forward by Matthew Ringland and would include a structure to incorporate the 'Coronation painted pebbles'

As previously agreed, advice on the joint venture had been sought from Lightfoots solicitors.

The Clerk will write to confirm agreement to proceed with both the design to planning and the construction stages at a cost of approximately £9000 and £25000 respectively. Cllrs Alison and Burton will continue to liaise with the developers.

124) To discuss banking status in light of new Lloyds bank charges and additional CIL funds received. The clerk outlined that Lloyds bank have recently notified her that bank charges would now be applicable to organisations with turnover/income of over £50000. Since the Parish Council have a precept of only £42000, she suggested challenging Lloyds on this on the basis that the CIL funds received over the last year or so are a one off and will not continue. In addition, the Clerk outlined the work she is doing to source another deposit account in order to reduce the amount currently held with Lloyds. **Clerk will provide Cllr Cripps with relevant account details. Cllr Cripps will telephone Lloyds Business Banking to challenge the proposed fees. Clerk will continue with effort to source another deposit account. Clerk will aim to analyse and confirm CIL funding status from all relevant developments over the next few months to establish whether there are any further funds due.**

125) To update on speed signs replacement status. Since Cllr Austin was absent it was decided to defer this agenda item to next month. **Clerk will add to agenda and Cllr Austin will continue to investigate options.**

126) To review asset register. A copy of the latest asset register had been distributed with the meeting pack and the clerk summarised the additions and disposals to date. On the question of actual physical disposal of old laptop, it was resolved that Clerk would reset to factory settings and then pass on to Cllr Alison who has access to secure disposal. **Clerk will hold on to old laptop until after year end has passed and then will reset to factory settings and pass over to Cllr Alison for secure disposal.**

127) To review second draft of the 2025/2026 budget and precept. The second draft had been circulated with the meeting pack. The figures were reviewed and amended made to show sensory gardens as anticipated 2024/2025 spend of £9k which will be funded from CIL reserves.. **Clerk will prepare third and final draft for the December meeting. This will include the budget summary and precept requirement. Precept will remain at £42k with all the anticipated project expenditure being funded from CIL funds.**

128) To note September Accounts and internal checklist for quarter 2. The accounts had been distributed with the meeting pack and all Councillors had reviewed. The clerk outlined that all income above budget was CIL generated and all expenditure above budget was CIL funded. For example, Solar panels, hearing loop and fire alarm for the Village Hall. The clerk also displayed the internal checklist which Cllr Harvey undertakes each quarter. Noted.

129) To update on potential development of sports facilities (tennis courts and cricket club). Some time was spend bringing Cllr Cripps up to date with the current status and inviting Cllr Cripps to advise the working party (Cllrs Williams and Jones). It was agreed that the entire project needs carefully costing and to proceed with caution, taking into account flooding, drainage, legal implications etc. **Cllrs Williams and Jones will continue to investigate how best to move forward with this potential project, taking advice and input from Cllrs Cripps and Burton.**

130) To discuss potential Parish stiles audit to agree and prioritise any replacements. As requested, the clerk had identified the most reported stiles causing difficulties for residents. Three had been described in an email and two further had been hand drawn on a map. The next steps could be to identify landowners or to log, once again, with the footpaths officer at Buckinghamshire County Council. The reason being is that the Parish Council are not permitted to simply remove and replace any public footpath stiles without consulting Buckinghamshire County Council. **The Clerk will provide location details to Cllr Austin with a view to deciding how best to proceed. Item will also be added to next month agenda.**

131) Community Board Report. It was reported that some small progress had been made with regard to traffic calming, however, it was noted that it had taken 18 months to get very little done. It was felt that a large number of proposals are made to Community Boards but hardly any are taken on.

132) Marsh Kerbing/Pinch Point Project update. It was reported that residents still want kerbing but Transport for Buckinghamshire are almost certainly under the impression that the minor traffic calming initiatives have made the kerbing unnecessary. It was suggested that the Parish Council will need to put the kerbing request again to Transport for Buckinghamshire. **Cllr Cripps will advise how best to proceed.**

133) Kimble Stewart Hall Report. Although the hearing loop had been received, The Parish Council were unsure if this had been fitted and whether signs advertising the hearing loop will be displayed. **Clerk will check with Hall committee.**

134) Parish Matters.

Request for repairs to wooden steps in Bridge Street: To the west side of the railway bridge on the footpath which runs parallel to the railway track, the wooden steps have given way and need repairing. The Parish Council are willing to organise and fund repairs but need to be sure this is on the Parish Council side and not the railway side, since Chiltern Railways would have to do those repairs. **Clerk will find out which side of the steps have given way.**

Village Gates sign missing: It was previously noted that one of the village gates is missing a sign. The Parish Council have agreed to purchase a new sign but need confirmation of which gate and which sign is missing. **Clerk will ask Cllr Austin to confirm gate sign requirements.**

Bus shelter maintenance. It was reported that the bus shelters are due for maintenance/service and this has already been planned and provided for in this year's budget. **Cllr Jones will organise A1 Repairs to undertake this service.**

Overgrown Trees. Overhanging trees on the green next to The Swan Public House had been reported. The Parish Council have planned and budgeted for their regular grass cutter to undertake these ad hoc tasks throughout the year. **Clerk will arrange for this to be done.**

Overgrown Verges. Have previously received reports of overgrown verges, the clerk had requested more details on locations and had distributed photos received. The Parish Council were still unclear exactly where this is and what exactly the problem is. In fact, it was thought that the verges had recently been cut. Cllrs Williams and Cripps offered to discuss this issue with the person reporting this issue. **Clerk will suggest resident speaks to Cllrs Williams and Cripps to further explain the issue.**

135) Correspondence, reports and issues (for information only).

Marsh Lane. It was reported that Marsh Lane will connect with the new Aylesbury link road once the link road is completed. Meaning that, from the new Marsh Lane crossing one would be able to drive along Marsh until reaching the new link road. At that point one would be able to turn left to Aylesbury or right to Terrick.

The Parish Council were pleased at apparently being able to turn both left and right and were very keen to have this in writing. This re-opening is exactly in line with what HS2 and Buckinghamshire Council originally presented and promised. **Cllr Williams will liaise with the Clerk to get written confirmation.**

Footpath Clearance. It was noted that Ellesborough Parish Council have employed contractors with specialist equipment to clean and clear footpaths with excellent result. It was felt this would be a very good idea and would be greatly appreciated by residents. **Clerk will ask Ellesborough for their contractor's details and will add to the agenda for the next meeting.**

Parish Handyperson. The idea of engaging a parish handyperson was suggested. **Clerk will add item to next agenda**

136) To confirm the date of the next Parish Council Meeting 11th December 2024

Meeting closed at 9.00pm

Chairman.....

Date:

ITEM 4) Finance Report: To approve December payments, note income received, note bank balances

December Payments for Approval

Pauline McBride	November Salary	£687.30		£687.30
Pauline McBride	Expenses November	£35.90		£35.90
Shield Maintenance Ltd	Bin emptying November	£47.66	£9.53	£57.19
SRT Trading	October Litter pick	£120.00	£24.00	£144.00
TEEC	Annual web hosting charge	£197.29	£39.46	£236.75
Cashplus Account	Top up November Expenditure	£26.94	£5.39	£32.33
	Total	£1115.09	£78.38	£1193.47

Also note direct debit re pension contribution:

Employer contribution	- £75.83
Employee contribution	- £75.83
Total contribution	- £151.66

Income Received in November:

Lloyds deposit account interest	£60.29
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Bank Balances at 30th November were £466114.20 The all banks reconciliation is included with the meeting pack for transparency.